

**Minutes**  
**Regular Town Board Meeting**  
**Town of Paonia, Colorado**  
**September 22, 2020**

**RECORD OF PROCEEDINGS**

The Regular Board Meeting held Tuesday, September 22, 2020, was called to order at 6:33 PM by Mayor Mary Bachran, followed by the Pledge of Allegiance. Formal Video Record at:

<https://www.youtube.com/watch?v=OivY8Gsj1zo>

2021 Budget Work Session

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**Roll Call**

PRESENT

- Mayor Bachran
- Trustee Bear
- Trustee Budinger
- Trustee Knutson
- Trustee Pattison
- Trustee Johnson
- Trustee Meck

**Approval of Agenda**

Agenda Approval

Motion made by Trustee Johnson, Seconded by Trustee Bear and unanimously carried to approve the agenda as presented. Voting Yea: Trustee Bear, Trustee Budinger, Trustee Knutson, Trustee Pattison, Trustee Johnson, Trustee Meck.

Council Member	For	Against	Abstain	Absent
Trustee Bear	X			
Trustee Budinger	X			
Trustee Johnson	X			
Trustee Knutson	X			
Trustee Meck	X			
Trustee Pattison	X			
Mayor Bachran				

**Announcements**

Announcements

- None.

**Recognition of Visitors & Guests**

5. Visitors & Guests

- Community member Thomas Backus requested an update on the Pan American streetlight located at the top of the hill.
- Discussed under the Administrators report.

**Staff Reports**

6. Administrator's Report

- Streetlights were assessed individually at night and concluded that the following light will be scheduled to be turned off.
- The Pan American light on the hill will be scheduled to be turned off and removed by DMEA and some signs will be ordered to indicate that there is a truck turn.
- The light on 3rd Street and 4th Street near the railroad tracks will be scheduled to be turned off - the light is a mid-light.
- The light on Clark Ave. will be scheduled to be turned off.

- 2 lights at the Town Park will be scheduled to be turned off.
- COVID-19 update - Delta County has a new dashboard on their website to view the latest local COVID-19 statics.
- West Nile cases update - 2 North Fork Valley cases and 1 Delta County case.
- Updated on the mask - mask inserts were purchased and provided to test the quality of the sound on the recording.
- An audio expert will be assessing the town's sound system.
- Field trip to the sewer and water plants scheduled October 09th.
- Legal workshop scheduled for September
- The new SIPA website is complete.

Public Works Report:

- Main Street - Culvert project completed.
- The street project on Boxelder will be commencing the week of September 28th - the addition of 2 handicap ramps on the corner of Box Elder.
- JDS Hydro visited the springs.
- Tree planting at Poulos and Lees Park.
- Forest Service continues to work on the tree inventory.
- Health Department visited the plants and will have a report at the next meeting.
- New hire in the training process.
- No irrigation water - continue to water the trees in the park by hand.
- Trustee Bear asked in regard to the completion date of the mapping and the asset inventory. The administrator stated that both are in the process.
- Trustee Knutson asked in regard to COVID-19 testing in the water.
- Trustee Pattison requested an update on the status of the water plants - Public Works Director Travis Loberg stated that there are 8,000 to 10,000 gallons per day being spilled, the water production is at 230,000 per day, and the 1 million tanks is spilling 35 gallons per minute.

Police Report:

- Nothing to report.
- The police blotter was in the packet.

Attorney Report:

- Nothing to report.

**Disbursements**

7. Treasurer's Report

- Reviewed disbursements.
- Account analysis of the budget is in the works - documents were in the packet.

8. Disbursements

- Disbursement documents were in the packet.

Motion made by Trustee Knutson, Seconded by Trustee Budinger and unanimously carried to approve disbursements as presented.

Voting Yea: Trustee Bear, Trustee Budinger, Trustee Knutson, Trustee Pattison, Trustee Johnson, Trustee Meck.

Council Member	For	Against	Abstain	Absent
Trustee Bear	X			
Trustee Budinger	X			
Trustee Johnson	X			
Trustee Knutson	X			
Trustee Meck	X			
Trustee Pattison	X			
Mayor Bachran				

**Regular Business**

9. The Nature Connection - Grant Letter of Support

- Ben Graves speaking on behalf of Delta County School District and The Nature Connection. Requested the Board to approve the letter of support to create more trails in the River Park expansion to the Paonia High School along the North Fork all the way to the library.
- The letter of support was in the packet.

Motion made by Trustee Meck, Seconded by Trustee Johnson and unanimously carried to approve the The Nature Connection - Grant Letter of Support and have the Mayor sign the letter. Voting Yea: Trustee Bear, Trustee Budinger, Trustee Knutson, Trustee Pattison, Trustee Johnson, Trustee Meck.

Council Member	For	Against	Abstain	Absent
Trustee Bear	X			
Trustee Budinger	X			
Trustee Johnson	X			
Trustee Knutson	X			
Trustee Meck	X			
Trustee Pattison	X			
Mayor Bachran				

#### 10. CDOT – Revitalizing Your Main Street Project Update

- Discussion ensued by the Town Administrator on the Grant received from CDOT - Revitalizing Your Main Street Project.
- Imagine Grand Ave. letter explaining the process was in the packet.

Board & Staff discussion points:

- Street pop-up will be on October 2nd.
- October 2nd - marking Grand Ave.
- October 3rd - the community is invited to participate in painting the street design.
- The new street design is temporary and will last for 2 weeks.
- Trustee Bear concerned with the potential impact the temporary street markings could have on some of the businesses - A letter will be given to the businesses on Grand Ave.

Public comments:

- Community member Thomas Markle appreciates the process in making it more appealing and has concerns that this will make it more appealing to people to move into town.
- Community member Suzanne Watson suggested making it more conventional instead of fancy. She also suggested waiving traffic tickets as this will cause confusion to drivers.

#### 11. Let's Talk! Series - Building Department Follow-Up Discussion

- Discussion ensued by Trustee Pattison regarding the Let's Talk Series - Building Department.

Board & Staff discussion points:

- Trustee Pattison presented the board with a work product document.
- The fee structure is complicated. Trustee Pattinson suggested a simplified fee structure.
- The confusion in the use of which particular building code is used.
- A proposal to have an online step by step process that is uncomplicated.
- A proposal for to consider implementing a rebate program was made by Trustee Pattison.
- A proposal to hold an executive session to discuss the matters of the building department contract.

Public comment:

- Community member Gia Fanelli stated that there is unpredictability, no partnership, confusion in the fees that are being billed in regard to the building inspector. Gia Fanelli also stated that there is no board of appeals.
- Community member Page Smith stated that there are inconsistencies with the town's web page and what the Town Halls uses for forms, documents, and applications.
- Community members stated their animosity in the building department's process.

Motion made by Trustee Knutson, Seconded by Trustee Budinger and unanimously carried that the Governmental Affairs & Public committee provide the Board with operating principles for the inspection service that the Town provides to the citizens and a simplified fee structure that is predictable. Voting Yea: Trustee Bear, Trustee Budinger, Trustee Knutson, Trustee Pattison, Trustee Johnson, Trustee Meck.

Council Member	For	Against	Abstain	Absent
Trustee Bear	X			
Trustee Budinger	X			
Trustee Johnson	X			
Trustee Knutson	X			
Trustee Meck	X			
Trustee Pattison	X			
Mayor Bachran				

12. CIRSA 2021 Workers' Compensation & Property/Casualty Renewal

- Discussion ensued by the Town Administrator regarding the CIRSA 2021 workers' compensation and property/casualty renewal.

Board & Staff discussion points:

- CIRSA documents were in the packet.
- Trustee Pattison asked that the 2020 rates be emailed to her.

Motion made by Trustee Knutson, Seconded by Trustee Johnson and unanimously carried to approve the CIRSA 2021 Workers' Compensation & Property/Casualty Renewal in the amount of \$23,845. Voting Yea: Trustee Bear, Trustee Budinger, Trustee Knutson, Trustee Pattison, Trustee Johnson.

Council Member	For	Against	Abstain	Absent
Trustee Bear	X			
Trustee Budinger	X			
Trustee Johnson	X			
Trustee Knutson	X			
Trustee Meck	X			
Trustee Pattison	X			
Mayor Bachran				

**Consent Agenda**

13. Regular Minutes:

08/25/2020

- August 25th, 2020 minutes were tabled.

**Mayor's Report**

14. Mayor's Report

- Signs and banner supporting the wearing of masks have been ordered.

**Committee Reports**

15. Finance & Personnel report:

- The salary ranges document will be in the board packet for the next meeting.

Governmental Affairs & Public Safety:

- Met September 09, 2020.
- Discussed dogs at large.
- Discussed the short-term and affordable housing.
- Discussed a matter of bullying that happened on the Paonia Message Board.
- Discussed grant writing.

Public Works-Utilities-Facilities:

- No meeting was held.
- Planning tour of the sewer plant scheduled October 9th, 2020, with the Public Works Director Loberg.
- Trustee Knutson suggested to schedule a tour of the springs - Administrator Ferguson proposed to have a virtual tour.

Space to Create:

- Meeting October 7th, 2020.

Tree Board:

- The Administrator met with Paula Martin and John Valentine and discussed the matter of how the tree inventory will be used.

**Executive Session**

16. Executive Session

- Motion made by Trustee Bear, Seconded by Trustee Budinger and unanimously carried to enter into executive session for the discussion of a personnel matter under C.R.S. Section 24-6-402(4)(f) and not involving: any specific employees who have requested discussion of the matter in open session; any member of this body or any elected official; the appointment of any person to fill an office of this body or of an elected official; or personnel policies that do not require the discussion of matters personal to particular employees; Specific to Town Administrator Ferguson’s 3 Month Evaluation. Voting Yea: Trustee Bear, Trustee Budinger, Trustee Knutson, Trustee Pattison, Trustee Johnson, Trustee Pattison.

Council Member	For	Against	Abstain	Absent
Trustee Bear	X			
Trustee Budinger	X			
Trustee Johnson	X			
Trustee Knutson	X			
Trustee Meck	X			
Trustee Pattison	X			
Mayor Bachran				

Entered executive session at 8:10 pm.  
 Returned to the opening meeting at 9:11 pm.

17. Town Administrator 3-Month Evaluation

- Mayor Bachran will write up a report
- The Administrator will write up goals.

**Adjournment**

18. Adjournment

The meeting was adjourned by Mayor Bachran at 9:12 pm.

*Amanda Mojarro*  
Amanda Mojarro, Deputy Clerk

*Mary Bachran*  
Mary Bachran, Mayor

